



**Cyfoeth  
Naturiol  
Cymru**  
**Natural  
Resources  
Wales**

# Regulatory Decision

## **RBB-C19-004: Providing signatures on waste documentation during the Coronavirus pandemic**

This position applies as a temporary emergency contingency measure only. It is subject to review.

This Regulatory Decision (RD) applies to the record keeping requirements for transfers of non-hazardous and consignment of hazardous waste. It has been created due to concerns with spreading Coronavirus.

Waste handlers usually need to provide a signature on the documentation recording transfers and consignments to prove confirmation of the parties involved.

However, if you follow the conditions in this RD you can complete the transfer or consignment without providing signatures of the parties involved.

### **Conditions you must comply with**

We will not require a waste holder to sign documentation where the following conditions are met. You must:

- Record all the other information required in the Waste Transfer Note/Consignment Note as usual, including the names of the persons involved in the transaction.
- Record any instances where the signature was refused. This can be in any form, either on the documentation itself or in a separate record. Instances of signature refusal should also be followed up by obtaining written confirmation (e.g. e-mail) from the customer, including information on each individual

transfer or consignment, and date. This should be retained in line with the retention period of the documentation (2 years for WTN, 3 years for consignment notes). As the systems used to record this information can vary between operators, we will allow operators to decide how the recording of this information is physically managed on site.

- Hazardous waste returns should be sent to producers to ensure receipt at the correct site.
- This RD is time limited for 3 months and will be reviewed after that time.

You must make sure that your activity does not endanger human health or the environment. You must not:

- cause a risk to water, air, soil, plants or animals
- cause a nuisance through noise or odours
- adversely affect the countryside or places of special interest

## **Enforcement**

An RD means that Natural Resources Wales will not normally take enforcement action against you provided:

- your activity meets the description set out in this RD
- you comply with the conditions set out in this RD
- your activity does not, and is not likely to, cause environmental pollution or harm human health

## **When to check back**

This RD will be reviewed by 30<sup>th</sup> June 2020. You will need to check back then to see if it still applies.