

Resources & Waste – April Engagement Forum

Resources & Waste Programme

11 April 2024

Agenda

10:00 – 10:10	Welcome and Introduction	Kayti Boorman, Host, Stakeholder Engagement
10:10 – 10:20	Material Facilities	Tara Kelly, Senior Policy Advisor
10:20 – 10:40	Digital Waste Tracking	Laura McNulty, Policy Implementation Team Leader
10:40 – 10:50	UNECE UK International Centre of Excellence in the Circular Economy	Dr Lynsay Blake, Lead Scientist for Resources and Waste directorate, and Head of Resources and Waste Science team Dr Nick MacInnes, part of the Office of the Chief Scientist, Systems team, Lead on the UN ICE-SRM

Agenda - continued

10:50 – 11:05	LAPs registration and nomination demo	Jenny Rogal, Deputy Service Owner Steve Furby, Product Manager
11:05 – 11:15	EPR Data Reporting	Mark Simmons, Digital Lead
11:15 – 11:25	Labelling	Linda Crichton, Policy Lead
11:25 – 11:30	Roundup, Questions and Close	Host



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Material Facilities

Navigate forward

Material Facilities

[The Environmental Permitting \(England and Wales\) \(Amendment\) Regulations 2023 \(legislation.gov.uk\)](#) was made on 27 October 2023 – amendments will apply from **1 October 2024**.

These amended regulations will enhance the quantity and quality of waste data, especially packaging data, which will underpin tonnage and quality related payment mechanisms that will be used within the Packaging EPR scheme.

The amending SI and associated guidance set out the requirements in England and Wales.

Further guidance on the amended regulations has now been published on Gov.uk – [Materials facilities waste sampling and reporting from October 2024](#)

[Materials facilities developing a suitable sampling methodology](#)

Material Facilities – Engagement Sessions

- We are planning to run workshops with the waste management sector on the amended sampling and reporting requirements and associated guidance.
 - [17th at 10:00](#)
 - [18th at 14:00](#)
- You will need to register to attend one of these workshops. Both workshops will cover the same material. Links can also be found in the R&W newsletter that was sent out on the 5th of April.
- Please share this information with anyone else you think could be affected by these new regulations.
- In advance of these sessions, we would like to ask the sector to send through any questions you may have on the amending legislation and new sampling and reporting requirements or the associated guidance. Thank you to those who have

Material Facilities - Engagement

- We will continue to work with the waste management sector to understand how we can best support you in meeting these sampling requirements and obtain improved waste data to support Packaging EPR delivery, and other waste policies.

Environmental Permitting Charges Consultation

- In light of the changes to Materials Facilities regulations the Environment Agency has reviewed its MF additional subsistence charge to ensure it accurately reflects its regulatory costs.
- The Environment Agency charge proposals for materials facilities consultation went live on 10 April 2024 and will run until 11:59 on 05 June 2024.

[Environment Agency charge proposals for materials facilities - GOV.UK
\(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

Material Facilities - Engagement

Code of Practice on Sampling and Reporting at Materials Facilities - Scotland

- The Scottish Government will issue a new Code of Practice on Sampling and Reporting at Materials Facilities to replace the current Code. Comments are invited on the draft Code by 19 April 2024.
- To review a copy of the draft Code and provide comments, please contact producerresponsibility@gov.scot.



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Guidance to waste sampling and reporting from October 2024



bitly

bit.ly/3vCyPnU



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Digital Waste Tracking

The baseline journey for UK waste movements


- General process flow for the recording of waste movements.
- Following scenario shows users entering records directly on the web service.
- We are also designing ways to upload information **in bulk** through CSV uploads (spreadsheets) and APIs.
- We are currently developing a digital design to also incorporate **regular movements** of waste of the same type from the same producer, so that the initial details will only need to be entered once (reviewed at least annually). This includes considering the context of specific sectors such as healthcare waste, the construction/demolition waste sector and for LA statutory waste collections where appropriate.

The baseline journey for UK waste movements

- **Multiple collections** – we are designing how records relating to waste from different producers collected on one vehicle can be linked so that waste receiving sites can enter their confirmation of receipt of the total volume of waste just once.
- **Flexibility** – we understand that there is a need for flexibility and to accommodate times when collections may change, waste sites are unable to accept waste or waste haulage is sub-contracted etc.
- We are aware of sensitivity around upstream visibility of producer's details.

1

Producer contacts skip company to organise a skip for their waste

 In advance of waste movement

PRODUCER CONTACTS SKIP CO



Producer



Manager at Carrier



Driver



The householder calls a skip company to organise the delivery of a skip.



At the agreed time, the skip is delivered to the householder and is ready to be filled.

2

Producer arranges collection with carrier (skip company)

In advance of waste movement

COLLECTION ARRANGED

Producer



The skip gets filled up with household waste, until it is ready to be collected

Producer



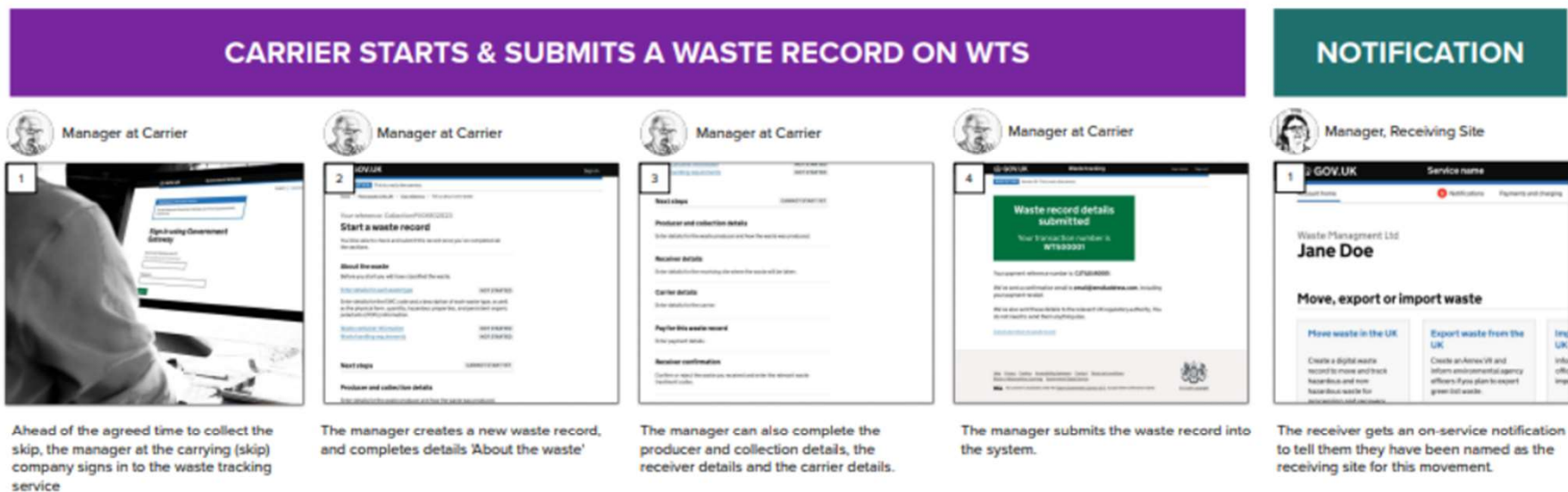
Manager at Carrier



Producer calls the manager at the skip company to arrange collection of it, and re-confirm what is in the skip


3 Manager at carrier (skip company) creates waste record in the WTS and completes 'About the waste', 'Producer and collection details', 'receiver details' and 'carrier details'.

 Up to 3 working days before waste movement











4






The skip is collected, driven to the receiving site where it is accepted and details entered onto the site's own system.

 On the day of the waste movement


WASTE MOVEMENT

 Manager at carrier	 Driver	 Driver	 Driver	 Driver
 1	 2	 3	 4	
Manager at the carrier hands the driver paperwork containing details of the waste to be collected and the unique WTS waste record ID	The driver sets out to collect the skip	The full skip is collected from the producer	The driver drives to the receiving site, and on arrival drives over the weighbridge	

RECEIPT OF WASTE

 Weighbridge Operator	 Driver	 Weighbridge Operator
 1	 2	
The weighbridge operator at the receiving site enters details of the waste onto the organisations own computer system	The driver hands over paperwork containing the WTS unique waste record ID to the weighbridge operator at the	

DRIVER RETURNS TO BASE

 Driver	 Driver	 Manager at carrier
 1	 2	
Driver returns to base having deposited the skip at the receiving site	On arrival back at the carrier's base, the driver hands paperwork, including confirmation and time of collection to	

5 The carrier provides their confirmation of collection of the waste on the WTS web-app

 Within 2 working days after waste collection

COLLECTION CONFIRMATION ON WTS

 Manager at carrier




1 The manager at the carrier signs in to the WTS web-app via Gov Gateway

 Manager at carrier



2 The manager at the carrier navigates to the relevant digital waste record and provides confirmation that the waste was collected by their driver.

6 The receiving site sign in to the WTS web-app to provide details of the receipt of the waste

 Within 2 working days of receipt of the waste

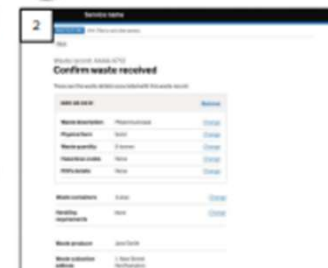
RECEIPT OF WASTE ON WTS

 Manager, Receiving Site



1 Manager at receiving site signs in to the WTS via Gov Gateway

 Manager, Receiving Site



2 Manager at receiving site navigates to the relevant waste record and confirms receipt of the waste

7

Producer receives code from carrier that they can use to check the fate of their waste

 Sometime after waste movement...

CHECK ON FATE OF WASTE



1 The producer receives an email from the manager at the carrier, containing a unique ID they can use to see the fate of their waste, and a URL to visit to do so.

2 The producer clicks on the URL in the email and then enters their unique ID to see the fate of their waste!

Responsibilities

- It will be the responsibility of the person arranging a waste movement to generate the waste tracking record. This reflects what often happens now in practice i.e. the broker/carrier producing the paperwork.
- **Producer responsibility** – the producer will remain responsible for providing the waste contractor with an accurate description of their waste.
- **Signatures** – we do not intend to include functionality to capture signatures.
- **Misclassification** – where a waste receiving site finds that waste has either been incorrectly classified or there is non-conforming waste hidden in a load then there will be functionality in the service to note this on the relevant record and indicate what action is to be taken. If the operator is content that they are authorised to accept the waste under the correct classification, then they will be able to record the new classification.

Responsibilities

- We intend to include a new legal requirement for people to retain documentation regarding waste classification as part of the waste tracking regulations.



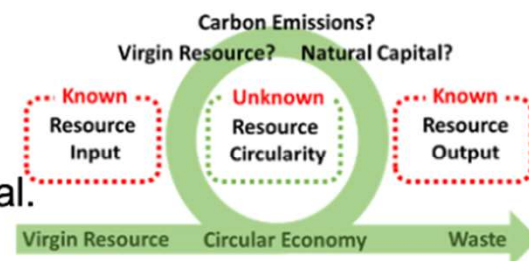


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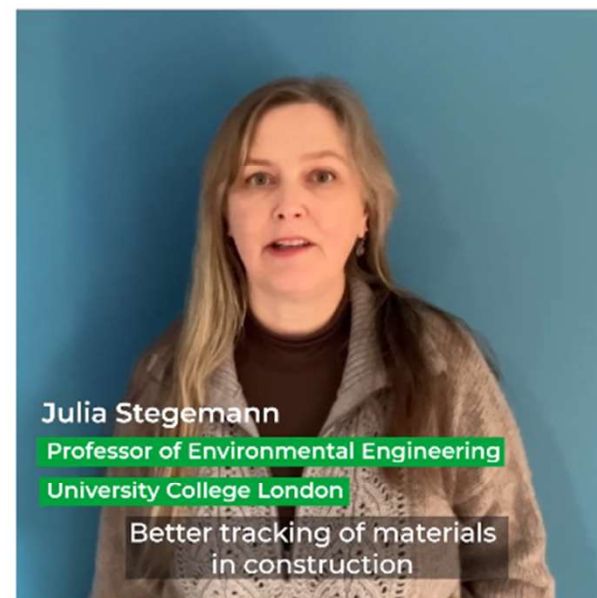
UNECE UK International Centre of Excellence in the Circular Economy

UNECE UK International Centre of Excellence in the Circular Economy

- Key centres experienced in data, innovation, policy.
- Supporting UK transition to sustainable resource use.
- Key outputs directly applicable to the UK, the EU and wider UNECE region.
- Waste management is a global business, cross boundary shipments. Solutions are global.
- UNECE ideal delivery mechanism to enhance uptake of innovation across the region.
- Data use of UNRMS and UNFC to quantify the 'missing link'.



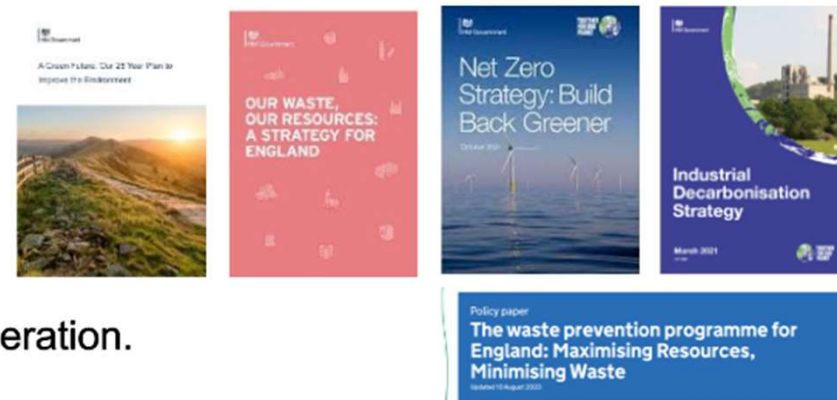
- **Exeter Circular Economy (CE) Data Observatory.** A data observatory delivering live, consistent, reproducible data streams mapping the flow of products & materials.
- **Swansea:** Enhanced metal sorting to promote circularity of existing material and thereby spare the earths existing resources.
- **Brunel:** Improving the durability metals and developing repair technology that will keep metal components in circulation at their highest value point for longer.
- **UCL:** Tracking the lifecycle of materials in construction and thereby highlight areas where reuse can occur.
- **British Geological Survey:** Identification of critical and priority minerals across there complete life cycle, from extraction to reuse, recovery to disposal.
- **Exeter Critical Minerals Centre:** Sustainable primary extraction and secondary circulation of critical minerals to support green transition.



Defra Fellowship scheme supporting Resources & Waste, the UK, EU and UNECE region

• Commitments in the RWS

- Double in resource productivity by 2050
- Can help us move towards zero avoidable waste by 2050
- Can help us move towards zero avoidable plastic waste by 2042
- Eliminate waste crime and high risk illegal waste sites by 2042
- Can demonstrably reduce littering and littering behaviour in a generation.



• UK challenges are also EU & UNECE challenges: The same legislation 'the waste framework directive'.

• Appointment of 6 fellows to support delivery of a Circular Economy Data Observatory.

- Data collection critical.
 - Waste is a business, if business can see a waste feedstock they will capitalise, rPET, paper/card, glass
 - Data allows us to model the impact of policy tools prior to introduction, plastic tax, EPR (paper, card, glass)
 - Data allows us to measure the success of policy: pre policy then post policy introduction
 - Solutions for the UK waste environments directly transposable to the EU and UNECE regions.
 - Waste companies operating in the UK also operate across the UNECE region



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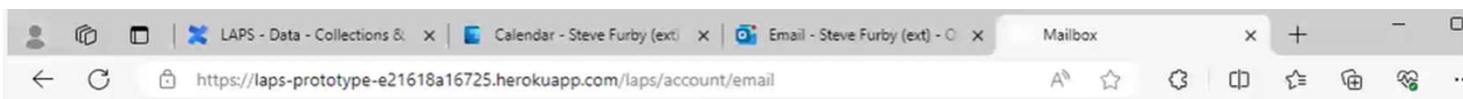
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Packaging EPR: Local Authority Payments Registration and Nomination Demo

Navigate forward

Update on Local Authority Payments

- First component of LAPs on track to be tested by authorities in late Spring 2024
- This component onboards the first three key players from each Local Authority: Chief Executive, Head of Waste and Head of Finance
- We intend to invite all ~120 LAs across the four nations that have expressed an interest in participating in private beta testing to test this first component
- Will take a staged approach to inviting Chief Executives to register
- No commercial advantage to being in an earlier group
- At this stage, feedback will be collected via LAPs rather than in interviews.



To: csutton@croydon.gov.uk

From: extended producer responsibility for packaging (EPR)
<extended.producer.responsibility@notifications.service.gov.uk>

Subject: Register Croydon for packaging waste [payments](#)



Register Croydon for packaging waste payments

Dear Chris Sutton

It's now time to register for the packaging waste payments scheme, part of the extended producer responsibility for packaging (EPR).

This is the easiest way to get payments to offset waste packaging collection and disposal costs.

You must accept the [terms and conditions \(opens in new tab\)](#) as part of registration.

Register for packaging waste payments

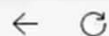
<https://EPR-local-authorities.service.gov.uk/register>

This link will expire 10 days after the send date of this email.

Contact us

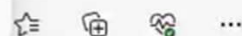
If you have any questions, email EPRCustomerService@defra.gov.uk





https://laps-prototype-e21618a16725.herokuapp.com/laps/accou

your microphone is muted.



Beta This is a new service – your [feedback](#) will help us to improve it.

EPR for packaging: register for local authority payments

Verify your email address

We'll send a verification code to:

Your email might take a few minutes to arrive.

If you do not receive this email, check your spam folder.

The code will expire after 10 minutes.

[Send verification code](#)

Default

Beta This is a new service – your [feedback](#) will help us to improve it.

EPR for packaging: register for local authority payments

Create a password

Password

Use a minimum of 12 characters and a combination of uppercase, lowercase, numbers, and symbols.

Confirm password

[Continue](#)

Beta This is a new service – your [feedback](#) will help us to improve it.

[< Back](#)

English | [Cymraeg](#)

EPR for packaging: register for local authority payments

Check your details

Name

Job title

Email

Local authority

Are these details correct?

Yes

No

[Continue](#)

EPR for packaging: register for local authority payments

Choose two colleagues to manage 's EPR payments and data

Invite senior colleagues from finance and waste to manage 's account on your behalf. They will perform specific tasks in this early part of the service.

Banking and finance

This senior colleague, who will be able to add and amend bank details, must be either:

- an S151 Officer
- a Chief Financial Officer
- in another senior finance role

Waste data management

This senior colleague may be employed, for example as:

- head of waste
- waste manager
- waste accountant

Your colleagues will be able to add more users as the service develops.

Continue

EPR for packaging: register for local authority payments

Choose someone from banking and finance

This senior colleague, who will be able to add and amend bank details, must be either an S151 Officer, Chief Financial Officer or in another senior finance role.

First name

Last name

Email address

Job title

[Continue](#)

EPR for packaging: register for local authority payments


Check these details

Banking and finance		
Name	Alex Smith	Change
Job title	CFO	Change
Email address	asmith@croydon.gov.uk	Change

Waste data management		
Name	Val Jones	Change
Job title	Head of Waste	Change
Email address	vjones@croydon.gov.uk	Change

What to do next

Confirm these details to finish the process.



Success

Account created for

We'll send you a confirmation email.

Invitation sent

You have invited:

Alex Smith

CFO

asmith@croydon.gov.uk

Val Jones

Head of Waste

vjones@croydon.gov.uk

What happens next

We'll send them an account creation email.

[Go to your account](#)

[Sign out](#)

Beta This is a new service – your [feedback](#) will help us to improve it.

English | [Cymraeg](#)

PRIVATE BETA

This is an early phase of the service, so some features are unavailable. You'll be able to use more features as the service develops. These include managing your account and updating bank details. We'll notify you by email when these features are available.

Home

Payments

This section is not available yet.

We'll email you in November 2024 to tell you how much your authority will receive.

Manage account

This section is not available yet.

As this service develops, you'll be able to:

- view your details and team members
- add and remove colleagues from your account
- give appropriate permissions to your colleagues

[Guidance \(opens in new tab\)](#)


[Contact us](#)

Local Authority Payments - User Testing

- We will run an information session prior to the invitation to register being sent to Chief Executives
- You will have the opportunity to let us know whether you have changed your mind about participating in testing early functionality of LAPs
- If you are interested in participating in the testing of early LAPs functionality, please email EPRUserResearch@defra.gov.uk



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 Your camera has been disabled



You can no longer share video.

EPR Data Reporting

Report Packaging Data – What do producers need to do?

- Large producers must report their packaging data to the regulator by creating an account on the new Report Packaging Data (RPD) online service via gov.uk and enrolling as a producer.
- Large producers must report both their packaging data and their organisational details by submitting csv files to the regulator using their RPD account.
- Data submissions are required for January to June, and July to December. If you don't have all the data from January to June, you can report data from March to June instead.
- In 2023, obligated producers in Wales do not have to report data from January to June, but may choose to report that data if they wish.
- **This report is in addition to the normal report that was due into NPWD by 7th April**

Report Packaging Data – 2023 data reporting update

- To date, there are **5929** enrolments on RPD from large producers, but:
 - Only **2145** producers have submitted their packaging data;
 - Only **1956** producers have submitted their organisational details.
- A regulatory Position Statement has set out that no enforcement action will be taken about late submission if your data is submitted by **31st May 2024**.
- You should still make your best efforts to submit your data as soon as possible – this will help us accurately calculate fees and disposal costs.



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Labelling

Mandatory EPR labelling will be required on packaging placed on the market from 1 April 2027



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Round Up | Communications and Engagement Update

Navigate forward

Next Meetings

Business Readiness Forum:

- 14th May 2024 10:00-11:30am *note change

Local Authority Forum:

- 15th May 2024 14:00-15:30pm *note change

Waste Management Forum:

- 16th May 2024 10:00-11:30am *note change

SME outreach

- With 5.5million SMEs in the UK we are taking steps to seek out and communicate with hard-to-reach stakeholders
- To help us help you, scan the QR code or follow the link to complete our SME survey.



bit.ly/4aED94W